

**TYLER JUNIOR COLLEGE  
SCHOOL OF ALLIED HEALTH AND NURSING  
VOCATIONAL NURSING EDUCATION PROGRAM  
PLACEMENT GUIDELINES  
2010-2011**

**PROGRAM INFORMATION**

The Vocational Nursing Program at Tyler Junior College is a one-year, 48 credit hour program leading to a certificate of proficiency - Vocational Nursing. Graduates are recommended to the Texas Board of Nursing to be approved to take the National Council Licensure Examination (NCLEX-PN) to qualify as a licensed vocational nurse. Tyler Junior College School of Allied Health and Nursing offers vocational nursing classes at TJC Tyler main campus, TJC - Jacksonville, and TJC - Lindale. The Tyler A.M. classes begin in the Spring or Fall semester. TJC – Jacksonville and TJC - Lindale classes and Tyler P.M. classes begin annually in the Fall semester.

The admission requirements for the College are found in the College Catalog. Admission to Tyler Junior College does not guarantee admission to the Vocational Nursing Education Program. In addition to the College's admission requirements the following items are required for admission to the Vocational Nursing Education Program.

**\*All applicants must be 18 years or older to be selected for the program\***

**Vocational Nursing Education Program- Application Procedure**

**Step 1-** See an Allied Health and Nursing Advisor (G222) for academic counsel.

**Step 2 – Testing**

The student must meet the **qualifying** score on the HESI- A<sup>2</sup> - Admission Assessment Exam.

1. Qualifying scores on the HESI - A<sup>2</sup>. Admission Assessment Exam is 70% on the Math Section and 70% on the Reading Section.
2. Students are encouraged to purchase the HESI - A<sup>2</sup>. Study Guide which is available to be ordered at <http://www.us.elsevierhealth.com/product.jsp?isbn=9781416056355> or any bookstore where available.
3. Students may take the HESI A<sup>2</sup> admission exam twice in one semester (One test and one re-test). The HESI A<sup>2</sup> Assessment Examination may be taken in Tyler Junior College's Testing Center.
4. HESI A<sup>2</sup> Admission Assessment Exam Results are good for two years prior to the first day of the published application period. **Scores more than two years old will necessitate retesting.**
5. We do accept HESI Admission Assessment Exam - A<sup>2</sup> scores from other colleges. The scores may be mailed by the college where the test was taken or faxed to the Vocational Education Program (Fax 903-510-2592).

### Step 3 – Application Requirements

In addition to the college admission requirements found in the college catalog, the following are required for admission to the Vocational Nursing Education Program.

1. Meet the qualifying scores on the HESI - A<sup>2</sup> Admission Assessment Exam – must make a minimum score of 70% on each test section- **math and reading**.
2. NET: Meet (1) 60% on essential math skills and (2) 60% on Reading Comprehension. Good for one year prior to published application period (accepted only 2010 Spring Admission and 2010 Fall Admission)
3. Have a minimum of 2.0 Cumulative Grade Point Average (CGPA) to apply to the VNE program. The VNE program counts all attempted college courses when calculating CGPA.
4. Prerequisite of Biology 2404 - Introduction to Human Anatomy and Physiology must be in progress or complete to make application. (BIOL 2401 A and P I and BIOL 2402 A and P II, combined may substitute for BIOL 2404)

### Step 4 – Application Periods

- Applications are not mailed.
- The forms must be obtained in person in the Vocational Nursing Education (VNE) office (T-256).

#### **\*Application Dates\***

September 1, 2009 – October 15, 2009 for A.M. classes (Tyler Campus) beginning Spring 2010.

January 25, 2010 – March 23, 2009 for A.M. classes TJC - Tyler, TJC – Jacksonville, TJC - Lindale classes and Tyler P.M. classes beginning Fall semester 2010.

Applications for placement into the Vocational Nurse Education program (including ALL awarded points for consideration) **must be on file in the Vocational Nursing Office (T256) by the last day of the published application period**. All completed qualifying applications submitted by the deadline will be considered for placement. Applicants must sign a statement acknowledging they have read and understand the VNE Placement Guidelines.

### Step 5- Selection Process

Scores and grades are awarded points. Selection is based on total points from highest to the lowest. Points are awarded as follows:

- **Residency score (district status)** In-district resident 3 points
- **Cumulative Grade Point Average (CGPA) - must be 2.0 or higher** CGPA x4 = points
- **Additional Points**-Course electives must be taken within the past 7 years and a C or better obtained. Applicant must meet criteria of Health Care Related Experience/Certifications to receive points. The following Courses and Health Care Related Experience/Certifications may be counted in any combination to achieve a maximum of 10 points.

| Course/Certifications/Health Care Related Experience                     | Point Value |
|--|-------------|
| HLTH 1370 Intro to the Health Professions                                | 2 points    |
| HITT 1305 Medical Terminology I  | 2 points    |
| HITT 1303 Medical Terminology II   | 2 points    |
| BIOL 2420 Microbiology   | 2 points    |
| Bachelor's Degree - any discipline                                       | 4 points    |
| Associate Degree - any discipline  | 2 points    |
| Medication Aide Training - Proof of current certification                | 2 points    |
| Nurse Aide Training - Proof of current certification                     | 2 points    |
| Medical Assistant Training - Proof of successful course completion       | 2 points    |
| Pharmacy Technician - Proof of successful course completion              | 2 points    |
| Physical Therapy Aide (Rehab Aide) Proof of successful course completion | 2 points    |
| EMT -Basic- Proof of current certification                               | 2 points    |
| EMT- Intermediate - Proof of current certification                       | 3 points    |
| Paramedic - Proof of current certification                               | 4 points    |
| Registered Radiology Technologist – Current Certification                | 4 points    |
| Registered Respiratory Therapist - Current Certification                 | 4 points    |
| Medical Laboratory Technician - Current Certification                    | 4 points    |

An additional 2 points may be added for one of the accepted areas of Health Care Related Experience with certification and proof of one year of full-time experience in the field.

After the individual points are calculated, applicants are placed in numerical order from highest to lowest. Applicants will be selected based on points awarded and class preference.

The applicant selected for tentative placement into the VNE program will receive a letter of notification with health and immunization and urine drug screen forms from the Dean of Allied Health and Nursing. Within two weeks of the date of the Dean's letter, the applicant must submit to the VNE office written acceptance of placement along with the completed recognition of policies and the hepatitis vaccination disclaimer forms and the health and immunization forms completed by a physician. If the forms cannot be completed within the 2 weeks, INDICATE THE DATE the forms will be submitted to the VNE office.

**The applicant must obtain a urine drug screen as directed with results sent to the Dean of Allied Health and Nursing within two weeks following the notification letter. Positive drug screens are not accepted. If the applicant presents with a positive urine drug screen, that student is ineligible to attend the VNE Program.**

**The applicant is required to have a criminal background check which includes fingerprinting as prescribed by the Texas Board of Nursing. (Do not do this until instructed: Procedure and instructions will be given from the Vocational Nursing Education Program).**

Confirmed placement is dependent upon submission of the letter and forms with a full release by the physician to perform patient care. Failure to submit the required acceptance letter within two weeks with the forms or a projected date of submission of health and immunization forms will result in forfeiture of placement. A space vacated by forfeiture or for health reasons will be filled from the alternate list.

Applicants not selected for tentative placement will be notified in writing of potential placement status and/or other alternatives available at the time. Positions vacated in the class prior to class orientation date will be filled from the alternate list. Those individuals on the alternate list for the current class are not automatically considered and receive no priority for subsequent period(s) of enrollment.

Having been accepted in the Vocational Nursing Program, enrollment is necessary for 12 months to complete the nursing curriculum, graduate and to attain eligibility to apply for licensure.

### **\*IMPORTANT PROGRAM POLICIES\***

Please read the following policies related to admission and progression in the LVN program. If you have any questions related to these policies, call the VNE Department Chair's office at (903) 510-2471. If you can answer yes to any of the following questions you should immediately request information regarding licensure eligibility from the Texas Board of Nursing using the BON WEB page: [www.bon.state.tx.us](http://www.bon.state.tx.us). (These statements also apply to Certified Nurse Aides, Certified Medication Aides, and Medical Assistants):

For any criminal offense, including those pending appeal, have you:

1. been convicted of a misdemeanor?
2. been convicted of a felony?
3. pled nolo contendere, no contest, or guilty?
4. received deferred adjudication?
5. been placed on community supervision or court-ordered probation, whether or not adjudicated guilty?
6. been sentenced to serve jail or prison time? court-ordered confinement?
7. been granted pre-trial diversion?
8. been arrested or have any pending criminal charges?
9. been cited or charged with any violation of the law?
10. been subject of a court-martial; Article 15 violation; or received any form of military judgment/punishment/action?

(You may only exclude Class C misdemeanor traffic violations.)

**NOTE: Expunged and Sealed Offenses:** While expunged or sealed offenses, arrests, tickets, or citations need not be disclosed, it is your responsibility to ensure the offense, arrest, ticket or citation has, in fact, been expunged or sealed. It is recommended that you submit a copy of the Court Order expunging or sealing the record in question to our office with your application. Failure to reveal an offense, arrest, ticket, or citation that is not in fact expunged or sealed, will at a minimum, subject your license to a disciplinary fine. Non-disclosure of relevant offenses raises questions related to truthfulness and character.

**NOTE: Orders of Non-Disclosure:** Pursuant to Tex. Gov't Code § 552.142(b), if you have criminal matters that are the subject of an order of non-disclosure you are not required to reveal those criminal matters on this form. However, a criminal matter that is the subject of an order of non-disclosure may become a character and fitness issue. Pursuant to other sections of the Gov't Code chapter 411, the Texas Nursing Board is entitled to access criminal history record information that is the subject of an order of non-disclosure. If the Board discovers a criminal matter that is the subject of an order of non-disclosure, even if you properly did not reveal that matter, the Board may require you to provide information about any conduct that raises issues of character. [www.bon.state.tx.us](http://www.bon.state.tx.us) (June 29, 2009)

1. Are you currently the target or subject of a grand jury or governmental agency investigation?
2. Has any licensing authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of, suspended, placed on probation, refused to renew a license, certificate or multi-state privilege held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?

3. Within the past five (5) years have you been addicted to and/or treated for the use of alcohol or any other drug?\*
4. Within the past five (5) years have you been diagnosed with, treated, or hospitalized for schizophrenia and/or psychotic disorders, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder?

Students on disciplinary probation at the time of withdrawal or dismissal are ineligible to reapply to any Allied Health and Nursing Department program at Tyler Junior College. Students dismissed due to unsafe practice are ineligible to reapply to any Allied Health and Nursing department program at TJC. Students who fail or withdraw from the VNE program must follow policy and procedure for readmission which may be found on the TJC website ([www.tjc.edu](http://www.tjc.edu)) go to areas of study, Allied Health and Nursing and Vocational Nursing. Only 2 cumulative admissions are allowed to the VNE program. Readmission counts as a 2<sup>nd</sup> admission. If a student does not succeed in the 2 admissions granted, then the student must wait 2 years to begin the application process again. Policies are evaluated annually; therefore, a new packet of policies and guidelines must be secured for each year of application.

**\*Curriculum\***

**Prerequisite** (Science courses are accepted up to 7 years since completion with a C or better).  
BIOL 2404 Introduction to Human Anatomy and Physiology- (BIOL 2401 and 2402, combined, can be substituted for BIOL 2404).

***Fall Admission Option***

Level I (Fall Semester)

VNSG 1115 Disease Control and Prevention  
VNSG 1126 Gerontology  
VNSG 1204 Foundations of Nursing  
VNSG 1227 Essentials of Medication Administration  
VNSG 1231 Pharmacology  
VNSG 1260 Clinical I  
VNSG 1400 Nursing in Health and Illness I  
VNSG 1423 Basic Nursing Skills

Level II (Spring Semester)

VNSG 1116 Nutrition  
VNSG 1163 Clinical Medical/Surgical Specialty  
VNSG 1262 Clinical II  
VNSG 2161 Pediatric/Maternal/NB Clinical  
VNSG 1306 Maternal/Newborn Nursing  
VNSG 1307 Pediatric Nursing  
VNSG 1409 Nursing in Health and Illness II

Level III (Summer Semester)

VNSG 1219 Leadership and Professional Development  
VNSG 1410 Nursing in Health and Illness III  
VNSG 2361 Clinical III

***Spring Admission Option***

Level I (Spring Semester)

VNSG 1115 Disease Control and Prevention  
VNSG 1126 Gerontology  
VNSG 1204 Foundations of Nursing  
VNSG 1227 Essentials of Medication Administration  
VNSG 1231 Pharmacology  
VNSG 1260 Clinical I  
VNSG 1400 Nursing in Health and Illness I  
VNSG 1423 Basic Nursing Skills

Level II (Summer Long Semester)

VNSG 1116 Nutrition  
VNSG 1163 Clinical Medical/Surgical Specialty  
VNSG 1307 Pediatrics  
VNSG 2161 Pediatric/Maternal/NB Clinical

Level II( Fall Semester- 1<sup>st</sup> 8 weeks)

VNSG 1238 Mental Illness  
VNSG 1262 Clinical  
VNSG 1409 Nursing in Health and Illness II

Level III (Fall Semester- 2<sup>nd</sup> 8 weeks)

VNSG 1219 Leadership and Professional Development  
VNSG 1410 Nursing in Health and Illness III  
VNSG 2361 Clinical III

**Tyler Junior College gives equal consideration of all applicants for admission without regard to race, creed, color, national origin, sex, age, marital status or physical handicap.**

## Vocational Nursing Education Admission Criteria Worksheet

### 1. HESI - A<sup>2</sup>- Reading Comprehension (First attempt)

- Score 91% - 100% = 10 points
- Score 81%-90% = 8 points
- Score 71-80% = 6 points

\_\_\_\_\_ Points

### 2. HESI - A<sup>2</sup> Math Skills (First attempt)

- Score 91% - 100% = 10 points
- Score 81%-90% = 8 points
- Score 71-80% = 6 points

\_\_\_\_\_ Points

### 3. CGPA CGPA x 4 Points=

\_\_\_\_\_ Points

### 4. ADDITIONAL POINTS

Course electives must be taken within the past 7 years and a C or better obtained. Applicant must meet criteria of Health Care Related Experience/Certifications to receive points. The following Courses and Health Care Related Experience/Certifications may be counted in any combination to achieve a maximum of 10 points.

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| Registered Respiratory Therapist - Current Certification                 | 4 points    |
| Medical Laboratory Technician - Current Certification                    | 4 points    |

\_\_\_\_\_ Points

### 5. An additional 2 points may be added for one of the accepted areas of Health Care Related Experience with certification and proof of one year of full-time experience in the field

\_\_\_\_\_ Points

### 6. Residency score (district status) In district resident 3 points

\_\_\_\_\_ Points

**Maximum points that can be achieved is points- 51**

\_\_\_\_\_ **Total Points**

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VNE Placement Guidelines

Reviewed and Revised 06/2009